



**Badgells Wood Camping**  
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Birling Farms VAT number: 202 9239 86

## **JOB DESCRIPTION**

**Job Title:** Campsite Warden

**Reports to:** Campsite Manager

**Direct Reports:** None

**Job Purpose:** To be responsible for ensuring that all campers have the best experience on site and enjoy their stay in safety. To undertake all aspects of daily site operations and cooperate within the team.

**Contract:** The job is seasonal, typically from April/May to September/October and successful candidates need to be prepared to work flexibly according to the needs of the business. Weekend work will be required during busy times.

**Working hours:** minimum of 24 hours per week, with additional hours/days during peak times.

### **Campsite Warden Job Description**

#### ***Main Duties and Responsibilities:***

- General upkeep and maintenance of the site, e.g. fixing dead hedges, clearing pathways
- Thorough cleaning of facilities, including toilets, sink block & showers
- Inspecting pitches after check-out and raising any health and safety concerns to the Campsite Manager
- Maintaining and cleaning our pre-erected bell tents between stays
- Cleaning hired-out camping equipment, e.g. campfire grills
- Bagging logs for campfires and moving bags as and when required
- Delivering logs/camping equipment to campers around site
- General handy person

- Able to assist in two-person jobs, such as changing of gas bottles, erecting bell tents, putting up parachutes, etc.
- Assisting in reception when we are busy – welcoming all customers that arrive on site in a friendly and professional manner and directing them to their pitch as necessary
- Being confident and approachable when dealing with our campers
- Ability to work flexibly, with the understanding that rotas may change to meet the demands of the site.
- Ensuring the correct uniform and PPE is worn at all times.
- Undertaking any other duties reasonably required that are proportionate within the range of the post as directed by the Campsite Manager

***Required experience, knowledge, skills and abilities:***

- Enjoy working outside (in all weathers!)
- Over 18 years old
- Hold a full driving licence
- Flexibility with hours/days of work
- Happy to work as part of a team and also alone
- Knowledge of the local area would be useful
- Must have the right to work in the UK